

## Arkholme with Cawood Parish Council

### Minutes of the Parish Council Meeting held Monday 4 April 2022

**Present:** Cllrs David Howarth, Helen Dinsdale, Chris Preston,  
Co Cllr Phillippa Williamson and the Clerk, Claire Helme.

1 **Apologies:** Cllr Huddleston

2 **Declaration of conflicts of interest:** none declared

3 **Minutes of the last meeting:**

Cllr Preston proposed acceptance of the minutes of 7 March, this was seconded by Cllr Dinsdale and was signed as a true record by Cllr Howarth.

4 **Planning updates:**

Cllr Howarth had received a complaint about CCTV on Kirkby Lonsdale Road. Cllr Huddleston has since ascertained from the owner of the site that this was actually a badly adjusted motion sensor light shining into residents' homes and the issue has since been resolved. The Clerk contacted Planning and received some guidelines on the proper installation of CCTV for future reference.

**Tree Works:**

**22/0036/TCA** 7 The Sheiling, Arkholme, LA6 1FA

Beech (T1) 25% reduction of canopy

Application permitted.

5 **Finance:**

a) It was resolved to appoint Derek Whiteway as Internal Auditor; the cost of the audit will be £35.

b) The deadlines for the AGAR are similar to last year; the Certificate of Exemption must be received by PKF Littlejohn by 30 June and the audit published on websites before 1 July 2022.

c) Cheque 000680 for £23.40 for the Clerk's backdated pay increase (NALC) from April 2021 was approved.

d) Cheque 000679 for £57.10 for the LALC annual subscription was approved.

Proposed Cllr Dinsdale

Seconded Cllr Howarth

e) **Bank reconciliation**

The balance of account on 2 March was £4,915.50. Cheques written at the last meeting, when cleared, give a balance of £4,085 minus the payments authorised above will result in a final bank balance of **£4,004.53**.

6 **Compliance:**

a) The risk assessment of physical assets was undertaken on 28 March 2021 but this had been delayed from the year before due to covid. Cllr Howarth will complete the risk assessment in the summer months.

b) The Clerk has updated the asset register and will check with the auditor regarding some of the valuation issues before final approval at the next meeting.

7 **Village pounds:**

The approved rental agreement has been signed by Cllr Dinsdale and the new tenants of Pound B. Some minor repairs have been undertaken to the door of the pound by the tenants and repairs to the wooden legs of the growing frame were approved by all councillors. Pound A is still available to rent from the Parish Council.

- 8     **Platinum Jubilee:**  
Around 12 families have expressed an interest in attending the ‘Big Lunch’ thus far. Cllr Howarth agreed to send out a leaflet giving details of who to contact regarding what to provide for the bring and share lunch etcetera.  
Queen’s Green Canopy  
Cllr Dinsdale is still researching suitable conifers but has discovered that the majority grow up to 75ft very quickly and are therefore not viable.
- 9     **Annual Meetings:**  
The Annual Parish Meeting followed by the Annual Parish Council Meeting will be held on Monday 9 May at Arkholme Village Hall at 7pm.
- 10    **PACT report:**  
In February 2022 there were 7 crimes in the Kellet/Borwick constabulary area with a crime of anti-social behaviour reported on Meadoway in Arkholme. There was a report of violence/sexual offence on Kirkby Lonsdale Road and a report of theft at Capenwray Hall Exhibition Centre. In Borwick there was a reported crime of anti-social behaviour on Kellet Lane and one of burglary on Borwick Court. The remaining reported crimes were in Nether Kellet and Over Kellet.
- 11    **Additional business:**
- It was noted that Cllr Howarth had cleaned the direction sign on the village green; thanks were expressed to Cllr Howarth.
  - Potholes are still causing problems on Snab Green Lane. Co Cllr Williamson reported on the new mobile phone app for members of the public to report potholes/streetlights/flooding and blocked drains called ‘Love Clean Streets’ available from Monday 4 April.
  - There was no further news on when the latest Bay Horse planning application will be heard at committee level.
- 12    **Date of next meeting:**  
The Annual Parish Meeting followed by the Annual Parish Council Meeting are scheduled for Monday 9 May at 7pm in Arkholme Village Hall.

**The meeting closed at 7.55pm.**

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